



Emergency Food and Shelter National Board Program

OVERVIEW AND GUIDANCE

PHASES 37, 38 AND CARES

CALENDAR YEAR 2020



Emergency Food and Shelter National Board Program

FOCUS AREAS

- **Program Overview**
- **Operating Objectives**
- **Funding For Distribution in Calendar Year 2020**
 - **FY19 – Phase 37**
 - **COVID-19 Supplemental – Phase CARES**
 - **FY20 – Phase 38**
- **National Board Allocation Formula**
- **Local Boards and State Set-Aside Committees - Expectations**
- **Eligible Applicant Organizations**
- **Eligible Services to Those in Need**
- **Key Program Dates**
- **Finding Point of Contact for a Jurisdiction/Local Board**
- **Technical Assistance**



Emergency Food and Shelter National Board Program

AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

PURPOSE

- Supplement and Expand On-going Efforts to Provide Shelter, Food, and Supportive Services

GOVERNANCE

- NATIONAL BOARD

IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





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Funding For Implementation in Calendar Year 2020 (\$445 million):

- Phase 37 – Fiscal Year 2019 (\$120 million)
- Phase CARES – Supplemental (\$200 million)
- Phase 38 – Fiscal Year 2020 (\$125 million)





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FUNDING FORMULA CRITERIA

- **Qualifying Factors for Phases 37 and 38:**
 1. 300 minimum unemployed
 2. unemployment and poverty rates at national average
- **State Set-Aside Percentage** - 8% of award to program for Phases 37 and 38

- **Qualifying Factors for Phase CARES:**
 1. 300 minimum unemployed
 2. Unemployment and poverty rates at national average
- **State Set-Aside Percentage** - 20% of award to program for emerging needs; funding determined using Unemployment Insurance Claims data

State Set-Aside Committee consider jurisdictions that do not qualify for an award or are experiencing recent negative economic changes.



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LOCAL BOARD IMPLEMENTATION:

COMPETITIVE GRANT PROCESS:

- Establish application process
- Advertise funding availability in local newspaper
- Keep minutes for the decision-making process
- Verify agency services
- Select agencies for funding
- Allocate the funds

PRIMARY RESPONSIBILITIES:

- Create written appeals process
- Create system to ensure no duplication of service for rent/mortgage and utility expenditures
- Submit all required reports and documentation to the National Board

ADMINISTRATIVE ALLOWANCE:

- 2% of jurisdiction's award



STATE SET-ASIDE COMMITTEES RESPONSIBILITIES

STATE SET-ASIDE COMMITTEES

- Mirror the composition of the National Board
- Establish Own Method for Funding Jurisdictions
- Submit Committee Plans to the National Board by Due Date
 - **Phase 37** – Deadline for submission to be determined
 - **Phase CARES (COVID-19)** – Deadline for submission will vary
 - **Phase 38** – Deadline for submission to be determined
- Administrative Allowance: 0.5% of Award to State Set-Aside Committee





ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, www.efsp.unitedway.org)
- Must have a Data Universal Number System (DUNS) Number- <http://fedgov.dnb.com/webform>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.



ELIGIBLE SERVICES AND EXPENDITURES

FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel
- Rent/Mortgage

SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)



UTILITY SERVICES FOR CLIENTS

- (gas, electric, water)

ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use



KEY PROGRAM DATES

Phase 37 (FY19) and Phase CARES Jurisdictional Allocations Made Available	05/01/2020
Phase 37 and Phase CARES Local Board Plans Due to National Board	05/29/2020
Payments to Organizations Projected to Begin	06/01/2020
Phase CARES State Set-Aside Committee Plans	Due Date Varies
Phase 38 (FY20) Jurisdictional Allocations Made Available	TBD
Phase 38 Local Board Plans due to National Board	TBD



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TECHNICAL ASSISTANCE

POTENTIAL APPLICANTS MAY SEEK ASSISTANCE ABOUT THE PROGRAM BY CONTACTING:

- Local Board in the jurisdiction in which they provide food and shelter services (contact information for jurisdictions may be found on the EFSP website homepage)
- EFSP National Board staff

**EMERGENCY FOOD AND SHELTER
NATIONAL BOARD PROGRAM
701 North Fairfax Street
Alexandria, Virginia 22314**

Phone: 703-706-9660

Fax: 703-706-9677

Website: efsp.unitedway.org

**Email Address for inquiries:
efsp@uww.unitedway.org**



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